

# ARB September Meeting Minutes

September 20th, 2010

## Attendees

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**ARB Members Present:** Katie McGovern, Scott Randall, Brian Bleeze, Chris Prichard, John Charters

**ARB Members Not Present:** Brien Looney, John Purvis

**HOA Staff Present:** Kristen Higgins

## Recording Secretary

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Chris Prichard

## Agenda

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1. Call to Order
2. Welcome
3. Present Minutes from 8-16-2010 Meeting (Kristen Higgins)
4. Community Manager Report
5. ARB Violations (HOA Staff)
6. ARB Applications (HOA Staff)
7. New Business
  1. Staff thank you from ARB
  2. Open Space report (Katie McGovern)
  3. Home Improvement Faire, Spring 2011
    1. Community Activities and ARB effort
  4. Revitalization, Spring 2011
    1. Renew 2011 team & keep the progress moving forward
8. Old Business
  1. Standards Review - Shed Comments from Residents
    1. Suggested next steps (Katie McGovern)
  2. October Article for LRR Newsletter
  3. Application Approval Schedule and ARB Member Contact List
9. Adjourn Meeting

## Call to Order and Welcome

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- Meeting was called to order by Katie McGovern at 7:00 PM.

## **Presentation of Minutes from 8-16-2010 Meeting**

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- Katie McGovern requested 2 revision to the minutes
- **Approval of the August 16, 2010 ARB Meeting Minutes**
  - **Motion to Approve:** Katie McGovern
  - **2nd:** Scott Randall
  - **Unanimously Carried**

## **Community Manager Report**

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- **Revitalization Review**
  - All homes in LRR inspected.
  - 1,022 Total Violations: 38% of homes
  - Approximately half of those are resolved
  - Re-inspections are still ongoing

## **ARB Violations and Requests for Extension**

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- **Nejmeh Eways - 5835 Rockdale Court (Homeowner Not Present)**
  - Request for 90 day extension
  - Original violation is that Trim needs repair and repainting
  - Extension will be granted based on date it was requested
    - **Motion to Approve Extension Request:** Chris Prichard
    - **2nd:** Brian Bleeze
    - **Unanimously Carried**

## **ARB Applications**

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- **Mark Crawford - 5915 Spruce Run Ct (Homeowner Not Present)**
  - Application for Storm Door and Front door
  - ARB member had question regarding application. The door and window trim do not match
  - The type of mismatch is relatively common and not reason to deny the application
    - **Motion to Approve:** Scott Randall
    - **2nd:** Chris Prichard
    - **Unanimously Carried**
- **Gabriel and Sophia Dutton - 13705 Springstone Court (Homeowner Not Present)**
  - Application to enlarge front stoop portico
    - **Motion to Approve:** John Charters
    - **2nd:** Katie McGovern
    - **Unanimously Carried**

- **Amy and Paul Miller - 13620 Whitestone Coure (Homeowner Not Present)**
  - Application to screen in existing deck
    - **Motion to Approve:** John Charters
  - **2nd:** Katie McGovern
  - **Unanimously Carried**

## **New Business**

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- **HOA Staff thank you from ARB**
  - Use some ARB budget for a lunch for HOA staff
    - **Motion to use less than \$100 for lunch:** Katie McGovern
  - **2nd:** Scott Randall
  - **Unanimously Carried**
- **Open Space Committee Report**
  - Committee is in some flux, needs time to settle in
  - Currently are searching for guidelines for addressing several of the issues in front of them
    - ARB would propose that any hardscape come before us for approval/review
- **Home Improvement Faire, Spring 2011**
  - Full support from HOA
  - Plan is to leverage the Activities Committee
  - Might need to use some of our budget to cover costs
  - ARB will seek approval from the BoT to have paid advertising in the Directory
  - Will ask John Purvis to Chair the event again this year
- **Revitalization, Spring 2011**
  - Will try to have the same team again
  - Full support for 2011 effort

## **Old Business**

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- **Standards Review**
  - Shed Standard
    - BoT has an open initiative for the ARB to review the shed standard
  - ARB can release a single standard update/rewrite without republishing the Standards Book
  - Process:
    - We are going to review standards from other HOA
    - Next ARB meeting will have time set aside for resident input - will advertise in On the Run
  - Katie will report back to the BoT at their next meeting
- **November Article on Vetting Contractors to be written by Brian Bleeze**

- **Reviewed Application Approval Schedule and Member Contacts**

## **Adjournment**

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Meeting was adjourned at 8:40

- **Motion to Adjourn:** Katie McGovern
- **2nd:** Brian Bleeze
- **Unanimously Carried**