

LRR HOA Architectural Review Board

Meeting Minutes

March 15, 2010

Call to Order:

The regular meeting of the Architectural Review Board was called to order at 7:00 P.M. on March 15th, 2010 in Recreation Center 2 by Katie McGovern, ARB Chairperson.

Present:

Katie McGovern
John Purvis
Chris Prichard
Brien Looney
Scott Randall

Not Present:

John Charters

HOA Staff Present:

Steve Hurwitz
Kristen Higgins

A. Welcome

Opening comments and welcoming of guests was provided by Katie McGovern, Chairperson.

B. Resident Input

No Residents were present to provide input.

C. Approval of Minutes from the 22 February 2010 Meetings

Minutes for the 22 February 2010 Meeting were presented to the Board.

- Motion to Approve Minutes: **Katie McGovern**
- Seconded by: **John Purvis**
- Unanimously **Approved**

D. HOA Staff Report

- 1) Statement from Steve Hurwitz on the Revitalization
 - a. Urges caution as we get out of the gates
 - b. Keep the “nice to haves” in the Options Box

- We will get statistics, etc.
- 2) Update on Outstanding Violations from ARB Administrator
- a. William Naughton – 13502 Battlewood
- Homeowner has not made required changes to garage door, hole in room or trim paint
 - HOA Staff re-inspected property the week prior to the ARB Meeting
 - Owner did file an application for the work to remediate the outstanding issues at the end of November. Was sent an approval letter on December 1 of 2009
 - Motion to send letter and let home owner know that he is being referred to the Board of Trustees for further action with the recommendation to levy a fine per diem, per the ARB Guidelines
 - Motion by: **John Purvis**
 - Second by: **Coleen Kikis**
 - Unanimously **Approved**
- a. Oscar Burgoa (Salesky) – 13601 Wildflower Lane
- Violation for staining Fence and Deck a bright red
 - Homeowner did come in and say the he was going to put in an application to repaint the fence and deck
 - We are going to monitor the application closely as repainting likely won't fully remediate the issue
- a. 2 Violation Hearings likely for the April ARB Meeting
- b. Kristen Higgins presented Sample Violation Letters
- Board recommended language changes on the 7 and 30 day Letters

E. ARB Applications - None

F. ARB Violations - None

G. New Business

- 1) Response to Joe Stein regarding Paint Palette
- a. Katie McGovern read the ARB response into the Minutes (Attachment A)
- b. Colleen referenced an application from Bluestone to repaint shutters as a change. The blue selected was different from the palette, but was harmonious, so it was approved.
- c. Motion to Approved the Response to Mr. Stein's Letter
- i. Motion by: **John Purvis**
 - ii. Second by: **Coleen Kikis**
 - iii. Unanimously **Approved**

- 2) Meeting Schedule for the Remainder of the Year
 - a. April 19th
 - b. May 17th
 - c. June 21st
 - d. July 19th (Rec Center #1)
 - e. August 16th
 - f. September 20th
 - g. October 18th
 - h. November 15th
 - i. December – ARB Break, no Meeting –
- 3) Communication Channels with ARB Administrator
 - a. ARB agrees that we need Steve to give us direction on which items from the list Katie created after her meeting with him that he disagrees with
 - b. Motion to accept Katie's email on March 10 as laying out the ARB Expectation for Key HOA Personnel (Attachment B)
 - i. Motion by: **Coleen Kikis**
 - ii. Second by: **John Purvis**
 - iii. Unanimously **Approved**

H. Old Business

- 1) Home Improvement Faire Update
 - a. Quickly Filling Up
 - i. Beginning to reject General Contractors
 - b. Reviewed Participation Contractors List
 - i. Katie requested we add standard disclaimer to list
 - c. Reviewed signs for Faire
 - d. Reviewed Coverage for Faire
- 2) Newsletter Article for April 10th
 - a. Fence Article by Brien Looney
- 3) Reviewed Applications Schedule
- 4) Reviewed Member Contact Information
- 5) Discussed idea of creating Directory of Contractors from the Faire to be printed, put on website and emailed to residents
 - a. Motion to create Directory
 - i. Motion by: **John Purvis**
 - i. Second by: **Brien Looney**
 - ii. Unanimously **Approved**

Adjournment:

Meeting was adjourned at 9:00 PM by Katie McGovern. The next ARB meeting will be at 7:00 PM on April 19, 2010 in Recreation Center 2.

- Motion to Adjourn: **Katie McGovern**
- Seconded by: **Coleen Kikis**
- Unanimously **Approved**

Minutes submitted by: Chris Prichard – Recording Secretary, ARB

Approved by: To Be Approved at the next ARB meeting